**RULES OF PROCEDURES**

**INTERNATIONAL PRESS**

Greetings to the Journalists!

On behalf of the Secretariat and Executive Board, I’d like to welcome you as part of the International Press Committee ,the Secretariat of has worked extremely hard in order to turn the dream of hosting this conference into a reality.

As a Journalist, we expect you to be aware, accurate, precise, fluent, expressive and most importantly, creative in whatever task you are asked to do. We aim at not only testing your writing skills but also bringing out your creativity and multi-tasking skills.

Best of Luck to all the members!

Regards,

Sakshi Jain

(Editor-in-Chief)

INSTRUCTIONS FOR JOURNALISTS

YOU CAN TAKE THESE BEST PRACTICES INTO ACCOUNT, NOT ONLY FOR THIS MUN BUT FOR OTHER MUNS AS WELL.

• All submissions need to be made in the following format: YourName\_Committee\_ArticleType\_Day.

For example, if I am a journalist writing a beat for UNGA on Day 1, then I submit it as:

 SamikshaKhanna\_UNGA\_Beat\_Day1.

• Each submission has to follow these specifications:

1. Font: Size 12

2. Font Style: Times New Roman

3. Word Limit: for each article will be given during the conference

4. By-lines have to be provided.

 For example, “Who is a Hindu or who is a Muslim or who is a Sikh; is everyone not an Indian? Are we not one? Should we all not be Equal before the constitution? Samiksha Khanna writes on the topic of The Situation of minority groups in India.”

• Submissions will be made via email.

• Re-read each submission before submission.

• The usage of grammar and punctuation must be immaculate.

• Remember, we are looking for creativity, and it is your job to ensure that the work you put forward is your creative best.

• Language used has to be simple and understandable. While using big words may seem enticing, you need to understand that not everyone understands heavy English, and even if they do they do not have the time to decipher tough words.

• The deadlines will be notified and will affect the evaluation process.

There are three things which come as a part of International Press :

1. RESEARCH:

Comprehensive research forms the basic framework of the art of reporting. A journalist in a committee needs to be well informed, rather better equipped with their research since it is not going to be country-specific. Half-baked knowledge on the agendas reflects factual inconsistency in the articles. Kindly go through the background guides of your respective committees to have a better understanding of the agenda. Knowledge of current debates about the agenda is also encouraged.

2. UNITY:

The International Press team will consist of several reporters, who need to be working in synchronization with each other. The spirit of competitiveness should never come in the way of teamwork, and all the efforts should be to publish a prosperous newsletter.

3. CODE OF CONDUCT:

Reporters are expected to maintain diplomatic courtesy at all times towards fellow members of the team, delegates, executive board and the Secretariat. Even while critically looking at council proceedings; respect must be extended to the delegates. Frivolous reporting, like reporting on a delegate’s attire or manner of speaking, is highly discouraged.